

**Artpark & Company**  
**Vendor Application Information**  
**Tuesdays in the Park presented by M&T Bank outdoor concert series**

**Application Deadline is April 1, 2019**

**General Information:**

- Space size: Approximately 10' a 10'
- Fee per space per day: FOOD VENDORS - Tuesdays: \$250
- Electricity: 110 only (generally available at most locations at no extra charge)
- Beverages: Artpark & Company retains exclusive rights on sales of all beverages.
- All food vendors are required to have a permit from the Niagara County Department of Health.

**Booth Hours:**

- Set – up: Between 1PM & 4:30PM on day of event
- Open: 4:45 PM – 9 PM on day of event
- All booths are required to be open during specified hours on event days.

**Facts and Information:**

- Vendors will be responsible for all booth structures, set-up, and furnishing (e.g. tables, chairs, outdoor heavy duty extension cords, signage, lighting, etc.)
- Participants will be asked to leave without refund if not in compliance with all rules of event.
- No exclusive rights for sale of any item will be guaranteed. Booth participants are responsible for cash on hand to make change. A sign must be prominently displayed at your booth with all prices.
- Artpark & Company Patron Services Director will assign booth/trailer locations.
- Limited security will be present on the grounds; however vendors are responsible for the security of their booths and contents.
- Artpark & Company accepts no responsibility for stolen or damaged property, or accident or injury.
- Artpark & Company reserves the right to revoke or refuse to grant space at any time with recourse by the vendor and shall not be held liable to anyone for this action.
- Applicants will be notified of acceptance by April 15, 2019. Additional information, parking passes, maps, etc., will be mailed approximately two weeks prior to first event.
- All tents and booth structures must abide by safety measures to insure the booth is adequately secured in case of inclement weather or strong winds.
- Vendors must list their NYS Sales Tax ID number on the application.
- Vendors are not allowed to sell any merchandise away from their assigned booth space.
- Parking of large trucks and vehicles behind booths is not allowed.
- All vehicles must be parked in the Staff Parking lot.
- All booths must comply with county Health Department Regulations.
- If cooking, food vendors are required to bring their own fire extinguishers.
- Smoking is not allowed in food booths.
- Alcoholic beverages are not allowed in food booths.
- No one under the age of 12 will be permitted in or behind the food vendor booth/trailer.
- There are no refunds or rain checks once your payment has been processed.
- Vendors may not exit Artpark before the conclusion of the concert and/or park police and security have given their consent.

# Artpark Amphitheater Vendor Application

Name of Business/Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Email \_\_\_\_\_

Sales Tax ID # \_\_\_\_\_

Drivers License # \_\_\_\_\_

Please indicate if your vending space is a booth/tent or a food truck: \_\_\_\_\_

Cuisine:

Item	Price	Item	Price
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Tuesdays in the Park presented by M&T Bank run for 13 Tuesdays from June 4-August 27

*Coors Light Concerts at Artpark dates (July 3 confirmed- more dates to be announced. Once all dates for the series are confirmed, an additional application will be sent out to existing "Tuesday" vendors.)*

A deposit for of the first and last Tuesday concert is required. A \$250 deposit is due **with** application. If you are not selected to be a vendor application deposits will be fully refunded. If you are selected an **additional** \$250 deposit is required with your contract.

**Weekly fees must be paid each week at the conclusion of the event. Failure to pay weekly fees on event days will result in loss of vendor space and deposit.**

I hereby apply to be a vendor for:

Tuesdays in the Park presented by M&T Bank: \_\_\_\_\_ Deposit enclosed: FOOD VENDOR - \$250

Amount enclosed: \_\_\_\_\_ Check No. \_\_\_\_\_

**Required: A copy of your Certificate of Insurance showing proof of liability coverage is needed if you are selected.**

- Coverage must include a minimum of \$2,000,000 general and products – complete operation
- Certificate must name Artpark & Company, New York State Office of Parks Recreation and Historic Preservation, New York Power Authority, and the people of New York.
- Vendors must provide proof of Workman's Compensation Insurance Policy covering their employees.